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BUREAU SUMMARY
 ADMINISTRATIVE HEARING BOARD

SUMMARY OF APPROPRIATIONS

Department and Title	Expenditures Year-to-date	2009 Adjusted Appropriation	Department Request	President's Recommendation	Difference
Corporate Fund					
026 - Administrative Hearing Board	337,928	443,758	1,528,959	927,010	483,252
Corporate Fund Total	337,928	443,758	1,528,959	927,010	483,252
General Fund Total	337,928	443,758	1,528,959	927,010	483,252
Total Appropriations	337,928	443,758	1,528,959	927,010	483,252

SUMMARY OF POSITIONS

Department and Title	2009 Approved Positions	Department Request	President's Recommendation	Difference
Corporate Fund				
026 - Administrative Hearing Board	4.0	7.0	7.0	3.0
Corporate Fund Total	4.0	7.0	7.0	3.0
General Fund Total	4.0	7.0	7.0	3.0
Total Positions	4.0	7.0	7.0	3.0

DISTRIBUTION BY APPROPRIATION CLASSIFICATION
 ADMINISTRATIVE HEARING BOARD

Account	2009 Expend. Year-to-date	2009 Adjusted Appropriation	Department Request	President's Recommendation	Difference
Personal Services					
110/501010 Salaries and Wages of Regular Employees	246,453	303,958	404,760	404,760	100,802
169/501490 Reclassification of Position Adjustments			1,949		
170/501510 Mandatory Medicare Costs	118				
190/501970 Transportation and Other Travel Expenses for Employees			2,500	2,500	2,500
Personal Services Total	246,571	303,958	409,209	407,260	103,302
Contractual Services					
220/520150 Communication Services	376	1,000	500	500	(500)
225/520260 Postage	708	1,000	2,500	2,500	1,500
240/520490 Printing and Publishing	289	1,500	3,500	3,500	2,000
260/520830 Professional and Managerial Services	84,201	124,800	1,100,000	500,000	375,200
268/521030 Court Reporting, Stenographic, Transcribing, or Interpreter Services		2,000	5,000	5,000	3,000
Contractual Services Total	85,574	130,300	1,111,500	511,500	381,200
Supplies and Materials					
350/530600 Office Supplies	4,544	5,500	3,750	3,750	(1,750)
353/530640 Books, Periodicals, Publications, Archives and Data Services	118	750	2,000	2,000	1,250
388/531650 Computer Operation Supplies	493	1,500	1,000	1,000	(500)
Supplies and Materials Total	5,155	7,750	6,750	6,750	(1,000)
Operations and Maintenance					
441/540170 Maintenance and Repair of Data Processing Equipment and Software		250			(250)
Operations and Maintenance Total		250			(250)
Rental and Leasing					
630/550010 Rental of Office Equipment	628	1,500	1,500	1,500	
Rental and Leasing Total	628	1,500	1,500	1,500	
Operating Funds Total	337,928	443,758	1,528,959	927,010	483,252
(717) New/Replacement Capital Equipment					
521/560420 Institutional Equipment		5,000			(5,000)
530/560510 Office Furnishings and Equipment		19,998			(19,998)
579/560450 Computer Equipment		12,500			(12,500)
		37,498			(37,498)
Total Capital Equipment Request Total		37,498			(37,498)

DEPARTMENT OVERVIEW

026 ADMINISTRATIVE HEARING BOARD

Department Mission

Adjudicate enforcement of Cook County Ordinances by providing a quasi-judicial forum for fair and independent resolution of ordinance violations in a professional, efficient and judicial way, ensuring due process and fair treatment of citizens.

- Expand adjudications to include Office of the Sheriff, Bureau of Health and other county agencies

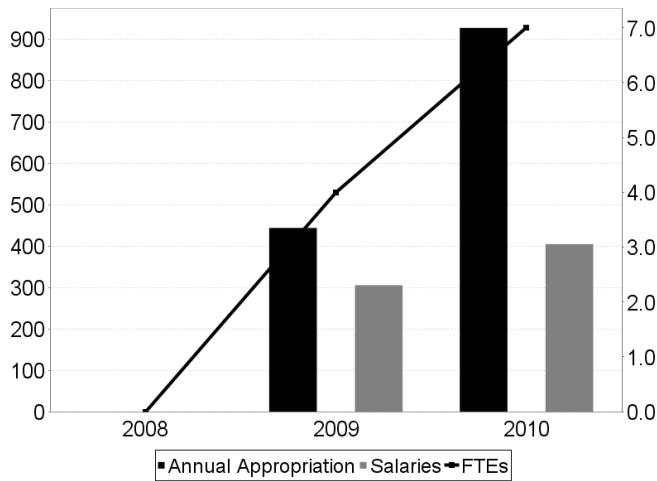
Goals and Objectives

- Conduct high quality hearings and issue sound decisions based on law
- Meet or exceed quality standards for 100 percent of hearings and decisions
- Provide fair and timely hearings and legal decisions
- Complete 80 percent of all cases within 90 days of filing
- Complete adjudication assignments for Cook County Departments

Summary of Operations

The Agency for Administrative Hearings is an independent entity that hears cases relating to violations of County Ordinances. The Agency hears cases that fall under the following categories: Building and Zoning, Environmental Control, Revenue, Health, Animal Control, Office of the Sheriff and Intergovernmental agreements.

Appropriations (\$ thousands)			
Fund Category	2008 Adopted	2009 Adopted	2010 Recommended
General	0	443.8	927.0
Total	0	443.8	927.0
	Adopted	Adopted	Recommended
FTE Positions	0	4.0	7.0



Major Accomplishments

- Established Department
- Adjudicated Revenue and Building and Zoning matters
- Constructed court facilities in Cook County Building

Key Initiatives

DISTRIBUTION BY APPROPRIATION CLASSIFICATION
DEPARTMENT 026 - ADMINISTRATIVE HEARING BOARD

Account	2009 Expend. Year-to-date	2009 Adjusted Appropriation	Department Request	President's Recommendation	Difference
Personal Services					
110/501010 Salaries and Wages of Regular Employees	246,453	303,958	404,760	404,760	100,802
169/501490 Reclassification of Position Adjustments			1,949		
170/501510 Mandatory Medicare Costs	118				
190/501970 Transportation and Other Travel Expenses for Employees			2,500	2,500	2,500
Personal Services Total	246,571	303,958	409,209	407,260	103,302
Contractual Services					
220/520150 Communication Services	376	1,000	500	500	(500)
225/520260 Postage	708	1,000	2,500	2,500	1,500
240/520490 Printing and Publishing	289	1,500	3,500	3,500	2,000
260/520830 Professional and Managerial Services	84,201	124,800	1,100,000	500,000	375,200
268/521030 Court Reporting, Stenographic, Transcribing, or Interpreter Services		2,000	5,000	5,000	3,000
Contractual Services Total	85,574	130,300	1,111,500	511,500	381,200
Supplies and Materials					
350/530600 Office Supplies	4,544	5,500	3,750	3,750	(1,750)
353/530640 Books, Periodicals, Publications, Archives and Data Services	118	750	2,000	2,000	1,250
388/531650 Computer Operation Supplies	493	1,500	1,000	1,000	(500)
Supplies and Materials Total	5,155	7,750	6,750	6,750	(1,000)
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Rental and Leasing					
630/550010 Rental of Office Equipment	628	1,500	1,500	1,500	
Rental and Leasing Total	628	1,500	1,500	1,500	
Operating Funds Total	337,928	443,758	1,528,959	927,010	483,252
(717) New/Replacement Capital Equipment - 71700026					
521/560420 Institutional Equipment		5,000			(5,000)
530/560510 Office Furnishings and Equipment		19,998			(19,998)
579/560450 Computer Equipment		12,500			(12,500)
		37,498			(37,498)
Total Capital Equipment Request Total		37,498			(37,498)

PERSONAL SERVICES - SUMMARY OF POSITIONS BY BUSINESS UNIT AND JOB CODE
 DEPARTMENT 026 - ADMINISTRATIVE HEARING BOARD

Job Code	Title	Grade	2009 Current		Department Request		President's Recommendation	
			FTE Pos.	Salaries	FTE Pos.	Salaries	FTE Pos.	Salaries
01 Administrative Hearing Board								
01 Administrative Hearings - 0260101								
5215	Administrative Hearing Director	24	1.0	109,106	1.0	109,106	1.0	109,106
5206	Deputy Director	22	1.0	93,966	1.0	95,762	1.0	95,762
0292	Administrative Analyst II	19	1.0	65,289	1.0	66,185	1.0	66,185
1110	Systems Analyst I	16			1.0	38,098	1.0	38,098
0142	Accountant II	13	1.0	38,097	1.0	38,267	1.0	38,267
0046	Administrative Assistant I	12			2.0	57,342	2.0	57,342
			4.0	\$306,458	7.0	\$404,760	7.0	\$404,760
Total Salaries and Positions			4.0	\$306,458	7.0	\$404,760	7.0	\$404,760

PERSONAL SERVICES - SUMMARY OF POSITIONS BY GRADE
DEPARTMENT 026 - ADMINISTRATIVE HEARING BOARD

Grade	2009 Current		Department Request		President's Recommendation	
	FTE Pos.	Salaries	FTE Pos.	Salaries	FTE Pos.	Salaries
24	1.0	109,106	1.0	109,106	1.0	109,106
22	1.0	93,966	1.0	95,762	1.0	95,762
19	1.0	65,289	1.0	66,185	1.0	66,185
16			1.0	38,098	1.0	38,098
13	1.0	38,097	1.0	38,267	1.0	38,267
12			2.0	57,342	2.0	57,342
Total Salaries and Positions	4.0	\$306,458	7.0	\$404,760	7.0	\$404,760