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BUREAU SUMMARY
OFFICES UNDER THE PRESIDENT

SUMMARY OF APPROPRIATIONS

Department and Title	Expenditures Year-to-date	2009 Adjusted Appropriation	Department Request	President's Recommendation	Difference
Corporate Fund					
010 - Office of the President	1,983,989	2,745,702	2,362,490	2,362,490	(383,212)
002 - Department of Human Rights, Ethics, Women's Issues	517,418	727,745	764,818	764,818	37,073
003 - Film Commission Office			251,611	251,611	251,611
Corporate Fund Total	2,501,407	3,473,447	3,378,919	3,378,919	(94,528)
General Fund Total	2,501,407	3,473,447	3,378,919	3,378,919	(94,528)
Special Purpose Funds					
565 - Department of Homeland Security and Emergency Management	311,346	354,130	1,016,639	1,016,639	662,509
Special Purpose Funds Total	311,346	354,130	1,016,639	1,016,639	662,509
Special Purpose Fund Total	311,346	354,130	1,016,639	1,016,639	662,509
Restricted					
695 - Emergency Management Agency Grant			338,303	338,303	338,303
Restricted Total			338,303	338,303	338,303
Grants Fund Total			338,303	338,303	338,303
Total Appropriations	2,812,753	3,827,577	4,733,861	4,733,861	906,284

SUMMARY OF POSITIONS

Department and Title	2009 Approved Positions	Department Request	President's Recommendation	Difference
Corporate Fund				
010 - Office of the President	25.8	34.0	34.0	8.2
002 - Department of Human Rights, Ethics, Women's Issues	10.7	11.0	11.0	0.3
003 - Film Commission Office		3.0	3.0	3.0
Corporate Fund Total	36.5	48.0	48.0	11.5
General Fund Total	36.5	48.0	48.0	11.5
Special Purpose Funds				
565 - Department of Homeland Security and Emergency Management	5.0	20.0	20.0	15.0
Special Purpose Funds Total	5.0	20.0	20.0	15.0
Special Purpose Fund Total	5.0	20.0	20.0	15.0
Restricted				
695 - Emergency Management Agency Grant		5.0	5.0	5.0
Restricted Total		5.0	5.0	5.0
Grants Fund Total		5.0	5.0	5.0
Total Positions	41.5	73.0	73.0	31.5

DISTRIBUTION BY APPROPRIATION CLASSIFICATION
OFFICES UNDER THE PRESIDENT

Account	2009 Expend. Year-to-date	2009 Adjusted Appropriation	Department Request	President's Recommendation	Difference
Personal Services					
110/501010 Salaries and Wages of Regular Employees	2,399,547	3,264,657	3,129,979	3,129,979	(134,678)
170/501510 Mandatory Medicare Costs	1,699				
185/501810 Professional and Technical Membership Fees		1,000	1,000	1,000	
186/501860 Training Programs for Staff Personnel	220	5,100	4,300	4,300	(800)
190/501970 Transportation and Other Travel Expenses for Employees	46,452	55,300	46,000	46,000	(9,300)
Personal Services Total	2,447,918	3,326,057	3,181,279	3,181,279	(144,778)
Contractual Services					
225/520260 Postage	1,800	2,000	3,000	3,000	1,000
228/520280 Delivery Services	121	1,200	1,200	1,200	
240/520490 Printing and Publishing	2,962	4,000	10,500	10,500	6,500
260/520830 Professional and Managerial Services	7,449	24,000	84,000	84,000	60,000
268/521030 Court Reporting, Stenographic, Transcribing, or Interpreter Services	268	3,000	3,000	3,000	
295/521290 Special Program Expenses	7,644	10,000	1,000	1,000	(9,000)
Contractual Services Total	20,244	44,200	102,700	102,700	58,500
Supplies and Materials					
350/530600 Office Supplies	15,874	22,000	18,000	18,000	(4,000)
353/530640 Books, Periodicals, Publications, Archives and Data Services	2,699	18,350	17,100	17,100	(1,250)
355/530700 Photographic and Reproduction Supplies	296	1,000	1,000	1,000	
388/531650 Computer Operation Supplies	29	8,700	7,200	7,200	(1,500)
Supplies and Materials Total	18,898	50,050	43,300	43,300	(6,750)
Operations and Maintenance					
440/540130 Maintenance and Repair of Office Equipment	4,029	27,750	27,750	27,750	
441/540170 Maintenance and Repair of Data Processing Equipment and Software	2,995	3,000	500	500	(2,500)
444/540250 Maintenance and Repair of Automotive Equipment	44	500	500	500	
Operations and Maintenance Total	7,068	31,250	28,750	28,750	(2,500)
Rental and Leasing					
630/550010 Rental of Office Equipment	609	10,030	11,030	11,030	1,000
660/550130 Rental of Facilities	670	3,360	3,360	3,360	
Rental and Leasing Total	1,279	13,390	14,390	14,390	1,000
Contingency and Special Purposes					
880/580220 Institutional Memberships & Fees	1,200	1,200	1,200	1,200	
890/580300 General and Contingent Expenses	4,800	7,300	7,300	7,300	
Contingency and Special Purposes Total	6,000	8,500	8,500	8,500	
Operating Funds Total	2,501,407	3,473,447	3,378,919	3,378,919	(94,528)
(717) New/Replacement Capital Equipment					
579/560450 Computer Equipment		2,476			(2,476)
		2,476			(2,476)
Total Capital Equipment Request Total		2,476			(2,476)

DISTRIBUTION BY APPROPRIATION CLASSIFICATION
OFFICES UNDER THE PRESIDENT - SPECIAL PURPOSE FUNDS

Account	2009 Expend. Year-to-date	2009 Adjusted Appropriation	Department Request	President's Recommendation	Difference
Personal Services					
110/501010 Salaries and Wages of Regular Employees	242,006	380,938	1,399,263	1,399,263	1,018,325
120/501210 Overtime Compensation	3,600				
170/501510 Mandatory Medicare Costs	3,588	5,091	20,299	20,299	15,208
172/501540 Workers' Compensation			20,989	20,989	20,989
175/501590 Life Insurance Program	575	1,279	5,070	5,070	3,791
176/501610 Health Insurance	37,601	38,063	110,708	110,708	72,645
177/501640 Dental Insurance Plan	1,083	2,335	6,834	6,834	4,499
179/501690 Vision Care Insurance	699	1,294	2,340	2,340	1,046
185/501810 Professional and Technical Membership Fees	270	1,250	2,500	2,500	1,250
186/501860 Training Programs for Staff Personnel	2,497	2,500	5,000	5,000	2,500
190/501970 Transportation and Other Travel Expenses for Employees	847	11,000	20,000	20,000	9,000
Personal Services Total	292,766	443,750	1,593,003	1,593,003	1,149,253
Contractual Services					
220/520150 Communication Services	8,889	14,000	15,000	15,000	1,000
225/520260 Postage		1,500	1,500	1,500	
228/520280 Delivery Services	12	500	500	500	
240/520490 Printing and Publishing	708	12,000	15,000	15,000	3,000
Contractual Services Total	9,609	28,000	32,000	32,000	4,000
Supplies and Materials					
350/530600 Office Supplies	2,880	10,000	12,000	12,000	2,000
353/530640 Books, Periodicals, Publications, Archives and Data Services	108	700	700	700	
388/531650 Computer Operation Supplies	38	7,000	7,000	7,000	
Supplies and Materials Total	3,026	17,700	19,700	19,700	2,000
Operations and Maintenance					
440/540130 Maintenance and Repair of Office Equipment		2,200	2,500	2,500	300
444/540250 Maintenance and Repair of Automotive Equipment	1,969	5,000	20,000	20,000	15,000
445/540290 Operation of Automotive Equipment	3,798	11,000	15,000	15,000	4,000
Operations and Maintenance Total	5,767	18,200	37,500	37,500	19,300
Capital Equipment and Improvements					
530/560510 Office Furnishings and Equipment		3,500	30,000	30,000	26,500
549/560610 Vehicle Purchase	51,999	52,000	90,000	90,000	38,000
550/560620 Automotive Equipment	28,237		24,000	24,000	24,000
570/560440 Telecommunications Equipment		11,187			(11,187)
579/560450 Computer Equipment		21,000	72,250	72,250	51,250
Capital Equipment and Improvements Total	80,236	87,687	216,250	216,250	128,563
Rental and Leasing					
630/550018 County Wide Canon Photocopier Lease			745	745	745
Rental and Leasing Total			745	745	745
Contingency and Special Purposes					
819/580420 Appropriation Transfer for Corporate Fund/Reimbursement to Corporate Fund	(80,058)	(241,207)	(882,559)	(882,559)	(641,352)
Contingency and Special Purposes Total	(80,058)	(241,207)	(882,559)	(882,559)	(641,352)
Operating Funds Total	311,346	354,130	1,016,639	1,016,639	662,509

DEPARTMENT OVERVIEW
010 OFFICE OF THE PRESIDENT

Department Mission

The President of the Cook County Board of Commissioners is the Chief Executive Officer of Cook County. As such, the President directs the administrative functions of the County as a whole to ensure that accurate and consistent information about programs, services, resources, activities, and events offered by the County, its departments, agencies, and bureaus is being provided.

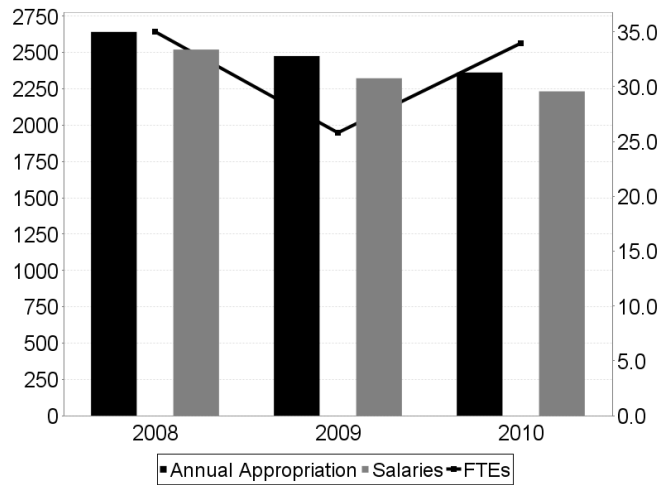
Goals and Objectives

- Cook County has an informed participating citizenry aware of the services that the County provides. Cook County responds quickly to citizen inquiries.
- Cook County employees are a valued resource. The County fosters a climate where staff supports team efforts, focuses on positive solutions and assumes responsibility for team results. The County recognizes individual and team achievement and the environment promotes service excellence with ongoing training programs, fair pay, and opportunities for personal growth for all employees.
- Cook County departments provide cost-effective courteous services in user friendly environments with enhanced information access.
- Cook County has a healthy infrastructure and its facilities, highways and equipment are well planned, built and maintained.
- Cook County has state-of-the-art information systems. Common information is shared through networks throughout the County in a manner that restricts access to data when necessary but insures access when needed. Users have confidence in the systems and their information needs are expeditiously addressed. Forms and information are readily available to the public through the internet.

Summary of Operations

The Office of the President oversees the operation of the Public Affairs and Communication division, Administrative Support section, and the Liquor Commission. The Department of Public Affairs and Communications was consolidated into the Office of the President to centralize the efforts within the Offices Under the President to increase public awareness and understanding of Cook County Government. To ensure accurate and consistent messaging, the Department provides timely responses to thousands of media calls annually for more than 30 departments.

Fund Category	Appropriations (\$ thousands)		
	2008 Adopted	2009 Adopted	2010 Recommended
General	2,641.8	2,475.7	2,362.5
Total	2,641.8	2,475.7	2,362.5
	Adopted	Adopted	Recommended
FTE Positions	35.0	25.8	34.0



Major Accomplishments

- Cook County creates partnerships with state and local governments, businesses, civic groups and foundations to address regional issues.
- Cook County effectively uses the legislative process at all levels to control cost, broaden its revenue sources and improve the lives of its citizens.
- Cook County acquires and shares information on new techniques and best practices through national and international networks.
- Worked with Secretary of the Board of Commissioners and Facilities Management to provide a Cook County Government Cable Channel which broadcasts the proceedings of the Cook County Board, the only countywide government channel in Cook County.

Key Initiatives

- Cook County departments provide cost-effective courteous services in user friendly environments with enhanced information access.
- Cook County's alliances and partnerships with public and private sector organizations enable us to attract and retain businesses creating sustainable wage jobs in globally competitive industries, bolstering the County's economic base.
- Cook County government fosters a cost-effective, cooperative, inclusive regional approach to economic growth.
- Cook County citizens receive public health care in a user friendly, neighborhood-based setting with an emphasis on prevention and maintenance.

DISTRIBUTION BY APPROPRIATION CLASSIFICATION
DEPARTMENT 010 - OFFICE OF THE PRESIDENT

Account	2009 Expend. Year-to-date	2009 Adjusted Appropriation	Department Request	President's Recommendation	Difference
Personal Services					
110/501010 Salaries and Wages of Regular Employees	1,909,330	2,592,842	2,232,730	2,232,730	(360,112)
170/501510 Mandatory Medicare Costs	1,409				
185/501810 Professional and Technical Membership Fees		1,000	1,000	1,000	
186/501860 Training Programs for Staff Personnel		1,400	1,300	1,300	(100)
190/501970 Transportation and Other Travel Expenses for Employees	45,978	54,000	42,000	42,000	(12,000)
Personal Services Total	1,956,717	2,649,242	2,277,030	2,277,030	(372,212)
Contractual Services					
225/520260 Postage	500	500	500	500	
228/520280 Delivery Services	121	1,200	1,200	1,200	
240/520490 Printing and Publishing	1,060	1,000	2,500	2,500	1,500
Contractual Services Total	1,681	2,700	4,200	4,200	1,500
Supplies and Materials					
350/530600 Office Supplies	10,112	16,000	10,500	10,500	(5,500)
353/530640 Books, Periodicals, Publications, Archives and Data Services	2,616	17,100	15,100	15,100	(2,000)
355/530700 Photographic and Reproduction Supplies	296	1,000	1,000	1,000	
388/531650 Computer Operation Supplies	29	8,700	6,700	6,700	(2,000)
Supplies and Materials Total	13,053	42,800	33,300	33,300	(9,500)
Operations and Maintenance					
440/540130 Maintenance and Repair of Office Equipment	4,029	27,500	27,500	27,500	
441/540170 Maintenance and Repair of Data Processing Equipment and Software	2,995	3,000			(3,000)
444/540250 Maintenance and Repair of Automotive Equipment	44	500	500	500	
Operations and Maintenance Total	7,068	31,000	28,000	28,000	(3,000)
Rental and Leasing					
630/550010 Rental of Office Equipment		9,400	9,400	9,400	
660/550130 Rental of Facilities	670	3,360	3,360	3,360	
Rental and Leasing Total	670	12,760	12,760	12,760	
Contingency and Special Purposes					
890/580300 General and Contingent Expenses	4,800	7,200	7,200	7,200	
Contingency and Special Purposes Total	4,800	7,200	7,200	7,200	
Operating Funds Total	1,983,989	2,745,702	2,362,490	2,362,490	(383,212)

PERSONAL SERVICES - SUMMARY OF POSITIONS BY BUSINESS UNIT AND JOB CODE
DEPARTMENT 010 - OFFICE OF THE PRESIDENT

Job Code	Title	Grade	2009 Current		Department Request		President's Recommendation	
			FTE Pos.	Salaries	FTE Pos.	Salaries	FTE Pos.	Salaries
01 President								
01 Office of the President - 0101357								
4770	Chief of Staff	24	1.0	181,867	1.0	181,867	1.0	181,867
0013	President Board of County Commissioners	SEL	1.0	170,000	1.0	170,000	1.0	170,000
1031	Special Assistant	24			1.0	172,719	1.0	172,719
4424	Community Outreach Liaison	24	1.0	102,552	1.0	102,552	1.0	102,552
4702	Special Counsel for President	24			1.0	116,587	1.0	116,587
4771	Deputy Chief of Staff	24	1.0	116,149	1.0	116,149	1.0	116,149
5213	Asst. Spec. Counsel for Pres.	24	1.0	116,586				
5221	Special Counsel	24	1.0	172,719				
0295	Administrative Analyst V	23	1.0	78,915	1.0	80,304	1.0	80,304
0252	Business Manager II	20	0.4	29,084	2.0	105,374	2.0	105,374
0050	Administrative Assistant IV	18	0.2	50,625	1.0	51,595	1.0	51,595
0048	Administrative Assistant III	16	0.2	44,027	1.0	44,903	1.0	44,903
			7.8	\$1,062,524	11.0	\$1,142,050	11.0	\$1,142,050
02 Administrative Support - 0101359								
1031	Special Assistant	24			2.0	225,256	2.0	225,256
5234	Spec. Asst. Govt. & Leg. Affs.	24	2.0	225,256				
0294	Administrative Analyst IV	22	2.0	170,387	2.0	172,940	2.0	172,940
0620	Legislative Coordinator I	20	1.0	73,592	1.0	75,120	1.0	75,120
0292	Administrative Analyst II	19	1.0	55,658	1.0	55,776	1.0	55,776
0050	Administrative Assistant IV	18	1.2	108,837	2.0	111,146	2.0	111,146
			7.2	\$633,730	8.0	\$640,238	8.0	\$640,238
03 Office of Inquiry and Information - 0101360								
0292	Administrative Analyst II	19	1.0	70,362	1.0	71,219	1.0	71,219
			1.0	\$70,362	1.0	\$71,219	1.0	\$71,219
04 Public Affairs - 0100104								
0057	Director of Communications	24	1.0	104,700	1.0	104,700	1.0	104,700
4709	Assistant Director of Communications	23			1.0	83,224	1.0	83,224
0295	Administrative Analyst V	23			1.0	89,894	1.0	89,894
5209	Deputy Director Public Affairs	23	2.0	171,489				
0963	Cable Television Director	22	1.0	91,195	1.0	94,276	1.0	94,276
0293	Administrative Analyst III	21	1.0	80,912	1.0	83,393	1.0	83,393
0051	Administrative Assistant V	20	1.0	68,629	1.0	69,305	1.0	69,305
1033	Graphics Technician V	20	1.0	75,452	1.0	76,950	1.0	76,950
0962	Cable Television Technician	19	1.0	65,289	1.0	66,034	1.0	66,034
0048	Administrative Assistant III	16	1.0	44,913	1.0	45,531	1.0	45,531
3048	Administrative Assistant III	16	0.2	10,503	1.0	38,098	1.0	38,098
			9.2	\$713,082	10.0	\$751,405	10.0	\$751,405
04 County-wide Cable Station								
01 County-wide Cable Station - 0100401								
0028	Program Manager	24	0.2	22,500	1.0	90,000	1.0	90,000
0962	Cable Television Technician	19	0.2	55,938	2.0	103,862	2.0	103,862
0048	Administrative Assistant III	16	0.2	42,943	1.0	42,944	1.0	42,944
			0.6	\$121,381	4.0	\$236,806	4.0	\$236,806
Total Salaries and Positions			25.8	\$2,601,079	34.0	\$2,841,718	34.0	\$2,841,718
Turnover Adjustment						(608,988)		(608,988)
Operating Funds Total			25.8	\$2,601,079	34.0	\$2,232,730	34.0	\$2,232,730

PERSONAL SERVICES - SUMMARY OF POSITIONS BY GRADE
DEPARTMENT 010 - OFFICE OF THE PRESIDENT

Grade	2009 Current		Department Request		President's Recommendation	
	FTE Pos.	Salaries	FTE Pos.	Salaries	FTE Pos.	Salaries
SEL	1.0	170,000	1.0	170,000	1.0	170,000
24	8.2	1,042,329	9.0	1,109,830	9.0	1,109,830
23	3.0	250,404	3.0	253,422	3.0	253,422
22	3.0	261,582	3.0	267,216	3.0	267,216
21	1.0	80,912	1.0	83,393	1.0	83,393
20	3.4	246,757	5.0	326,749	5.0	326,749
19	3.2	247,247	5.0	296,891	5.0	296,891
18	1.4	159,462	3.0	162,741	3.0	162,741
16	1.6	142,386	4.0	171,476	4.0	171,476
Total Salaries and Positions	25.8	\$2,601,079	34.0	\$2,841,718	34.0	\$2,841,718
Turnover Adjustment				(608,988)		(608,988)
Operating Funds Total	25.8	\$2,601,079	34.0	\$2,232,730	34.0	\$2,232,730

DEPARTMENT OVERVIEW

002 DEPARTMENT OF HUMAN RIGHTS, ETHICS, WOMEN'S ISSUES

Department Mission

To protect the rights of people in Cook County to be free from discrimination in employment, housing, public accommodations, credit and access to services through evenhanded and vigorous enforcement of the County Human Rights Ordinance; and to promote better relations and understanding among the County's diverse racial, ethnic, religious, cultural and social groups through research, education and advocacy. To ensure that County officials and employees comply with the highest ethical standards of conduct and to strengthen the confidence of the people of Cook County in the fair and honest administration of their government through enforcement of the County's Code of Ethical Conduct. To ensure that the issues and concerns of women and girls are considered in the formation of public policy and programming in County government, and to develop and advocate for solutions to problems related to the status of women and girls.

Goals and Objectives

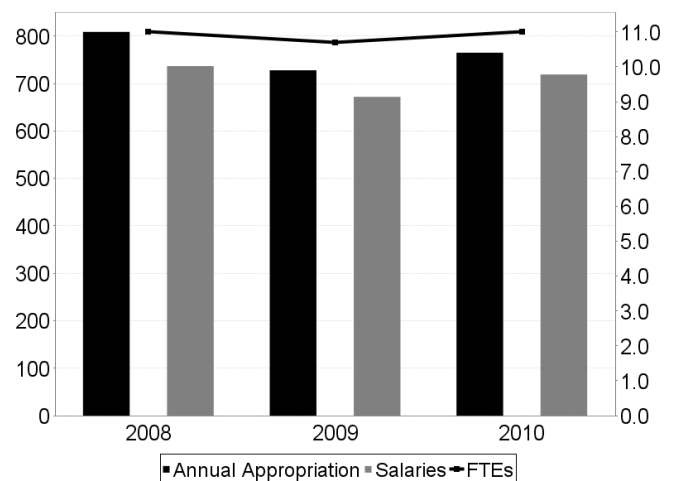
- Increase the number of people receiving training in ethics, sexual harassment prevention, EEO compliance, workplace diversity, and domestic violence workplace issues.

Summary of Operations

The Commission on Human Rights enforces the civil rights protections set forth in the Cook County Human Rights Ordinance. The Ordinance prohibits discrimination in employment, housing, public accommodations, credit transactions, County services and facilities and County contracts when such discrimination is based on a person's race, color, sex, age, religion, disability, national origin, ancestry, sexual orientation, marital status, parental status, military discharge status, source of income, gender identity or housing status. The Commission oversees the investigation, conciliation and conduct of administrative hearings on complaints of discrimination, and has the power to award a broad range of relief to victims of proven discrimination. The Commission's non-enforcement activity includes conducting educational programs designed to prevent discrimination before it occurs and engaging in advocacy and research related to enhancement of civil rights protection and promotion of better relations among the County's diverse racial, ethnic, religious, cultural and social groups. Commission staff is responsible for day-to-day activities and they work with and report to the 11 member Commission appointed by the President. The Board of Ethics enforces the Cook County Ethics Ordinance. The Ethics Ordinance sets forth specific directives to ensure fair and honest administration of County government and addresses the following: appropriate conduct as to gifts, conflicts of interest, limits on improper influence, use of confidential information, use of County-owned property, dual employment, representation of others, prohibitions on political activity, campaign finance, nepotism, and post-employment restrictions. The Board investigates violations of the code of conduct and, if violations are found, has the power to levy fines and recommend corrective action. The Board audits campaign finance, gift, lobbyist expenditure and other disclosure documents and public records to monitor and pursue compliance with the Ordinance. In addition, the Board provides formal and informal advice to County officials, employees, contractors and campaign donors on interpretation of the Ethics Ordinance. Finally, the Board conducts training seminars and develops educational materials on ethics issues and the code of conduct. Board staff is responsible for day-to-day activities and work with and report to the 5 member Board appointed by the President. The Commission on Women's Issues is an advisory body to the President and members of the County

Board of Commissioners. The Commission is composed of 21 women of various racial, economic, ethnic, and occupational backgrounds from across Cook County who serve as volunteers. The Commission advises the Cook County Board on ways to promote the status of women in county government, improve the delivery of County services to women and their families, and eliminate inequities in laws, practices and conditions which have an impact on Cook County women and girls. The Commission's activities and projects span a range of issues including violence, child care, economic equity, development of girls, and women's health. The Commission studies the status of women and develops recommendations for eliminating discrimination, promoting the equal status of women and creating new opportunities for women within Cook County. The Commission also works collaboratively with other Cook County departments as well as non-governmental organizations and individuals to create conferences, programs, and policies that are relevant to the status of women and increase awareness of the needs of women and girls in every community.

Appropriations (\$ thousands)			
Fund Category	2008 Adopted	2009 Adopted	2010 Recommended
General	808.6	727.7	764.8
Total	808.6	727.7	764.8
FTE Positions			
	11.0	10.7	11.0



Major Accomplishments

- In 2009 the Commission on Women's Issues, in collaboration with the Bureau of Human Resources and the Cook County Employee Assistance program, distributed the County's workplace violence prevention policies, updated violence leave forms, and developed training for County employees on issues surrounding violence in the workplace. In March 2009, the Commission held its 12th Annual Unsung Heroines Awards Breakfast, honoring the achievements of women and girls through out Cook County. In October 2009, the Commission on Women's Issues will convene its annual public hearing. The focus of the October 22, 2009 Public Hearing is "Women and Housing; a Basic Human

DEPARTMENT OVERVIEW

002 DEPARTMENT OF HUMAN RIGHTS, ETHICS, WOMEN'S ISSUES

Right." In December 2009, the Commission will publish its report from its 2008 Public Hearing on the topic of the Economic Empowerment of Women and Girls in Cook County

- The Board of Ethics completed full audits and related compliance actions for more than 50 D-2 campaign finance disclosure reports for calendar year 2009. The Board continues to monitor bid reports, contracts and bonds, and open market purchase orders for Ordinance compliance. In 2009, the Board responded to an increased demand for ethics education seminars, and by the close of 2009, the Board will have conducted more than 50 mandatory ethics education training sessions, reaching over one thousand County employees. The Board continues to work toward increasing on-line ease of access to information and timely updates on the Code of Ethical Conduct for County employees, members of the general public, and those who may be doing or seeking to do business with the County.
- The number of discrimination and sexual harassment prevention and cultural awareness training classes offered by the Human Rights Commission continues to increase. In 2009, the Commission on Human Rights conducted over 40 training classes, reaching almost one thousand County employees under the jurisdiction of the Office of the President of the Cook County Board, as well as employees of other County elected officials. The Commission closed over 50 active investigations and closed by other disposition another 10 cases. Although these numbers are down significantly from prior years, the Commission views even these case closures as a major accomplishment in light of the continued vacancy in the position of Department legal counsel.

Key Initiatives

- Develop additional training materials, including on-line versions, as appropriate, in the areas of human rights, ethics and women's issues.
- Increase visibility and accessibility in the communities and constituencies that this Department serves.
- Meet the increased demand for discrimination prevention training, sexual harassment prevention, cultural awareness and diversity training.
- Meet the increased demand for education seminars on the Ethics Ordinance's Code of Conduct for County officials, County employees and vendors who do business with Cook County.
- Improve timely review and reporting on bid reports and contracts for potential Ethics violations.
- Continue collaborative partnering with other Cook County departments, as well as other organizations and advocacy groups who share a directive to educate, serve, and advance the interests of girls and women in Cook County through joint conferences and policy development.
- Address Human Rights Commission backlog. The continued vacancy in the Department's legal counsel position has increased investigation disposition backlog, as well as delayed the issuance of Human Rights Commission decisions and orders. Absent the filling of the legal counsel position, the Commission will utilize outside legal assistance to review and address routine pending motions and issue draft orders in an attempt to decrease this backlog.
- Train employees on the Cook County Violence Prevention Policies (Domestic Violence and Violence in the Workplace Policies). Educate bureau chiefs and department heads on recognition, response and referral

DISTRIBUTION BY APPROPRIATION CLASSIFICATION

DEPARTMENT 002 - DEPARTMENT OF HUMAN RIGHTS, ETHICS, WOMEN'S ISSUES

Account	2009 Expend. Year-to-date	2009 Adjusted Appropriation	Department Request	President's Recommendation	Difference
Personal Services					
110/501010 Salaries and Wages of Regular Employees	490,217	671,815	718,888	718,888	47,073
170/501510 Mandatory Medicare Costs	290				
186/501860 Training Programs for Staff Personnel	220	3,700	3,000	3,000	(700)
190/501970 Transportation and Other Travel Expenses for Employees	474	1,300	1,000	1,000	(300)
Personal Services Total	491,201	676,815	722,888	722,888	46,073
Contractual Services					
225/520260 Postage	1,300	1,500	1,500	1,500	
240/520490 Printing and Publishing	1,902	3,000	3,000	3,000	
260/520830 Professional and Managerial Services	7,449	24,000	24,000	24,000	
268/521030 Court Reporting, Stenographic, Transcribing, or Interpreter Services	268	3,000	3,000	3,000	
295/521290 Special Program Expenses	7,644	10,000	1,000	1,000	(9,000)
Contractual Services Total	18,563	41,500	32,500	32,500	(9,000)
Supplies and Materials					
350/530600 Office Supplies	5,762	6,000	6,000	6,000	
353/530640 Books, Periodicals, Publications, Archives and Data Services	83	1,250	1,250	1,250	
Supplies and Materials Total	5,845	7,250	7,250	7,250	
Operations and Maintenance					
440/540130 Maintenance and Repair of Office Equipment		250	250	250	
Operations and Maintenance Total		250	250	250	
Rental and Leasing					
630/550010 Rental of Office Equipment	609	630	630	630	
Rental and Leasing Total	609	630	630	630	
Contingency and Special Purposes					
880/580220 Institutional Memberships & Fees	1,200	1,200	1,200	1,200	
890/580300 General and Contingent Expenses		100	100	100	
Contingency and Special Purposes Total	1,200	1,300	1,300	1,300	
Operating Funds Total	517,418	727,745	764,818	764,818	37,073
(717) New/Replacement Capital Equipment - 71700002					
579/560450 Computer Equipment		2,476			(2,476)
		2,476			(2,476)
Total Capital Equipment Request Total		2,476			(2,476)

PERSONAL SERVICES - SUMMARY OF POSITIONS BY BUSINESS UNIT AND JOB CODE
 DEPARTMENT 002 - DEPARTMENT OF HUMAN RIGHTS, ETHICS, WOMEN'S ISSUES

Job Code	Title	Grade	2009 Current		Department Request		President's Recommendation	
			FTE Pos.	Salaries	FTE Pos.	Salaries	FTE Pos.	Salaries
01 Administration								
01 Administrative and Clerical - 0021375								
0081	Executive Director-Human Rights Board	24	1.0	110,355	1.0	110,355	1.0	110,355
5204	Deputy Director	23	0.5			1		1
4165	Legal Counsel	22	0.2		1.0	63,682	1.0	63,682
0251	Business Manager I	18	1.0	59,090				
0048	Administrative Assistant III	16			1.0	59,091	1.0	59,091
0047	Administrative Assistant II	14					1.0	40,379
0936	Stenographer V	13	1.0	40,046				
4842	Clerk V	13			1.0	40,379		
			3.7	\$209,491	4.0	\$273,508	4.0	\$273,508
02 Human Rights and Ethics - 0020619								
0071	Human Rights Investigator II	20	2.0	154,504	2.0	156,086	2.0	156,086
0077	Human Rights Investigator I	18	2.0	109,592	2.0	111,831	2.0	111,831
			4.0	\$264,096	4.0	\$267,917	4.0	\$267,917
03 Board of Ethics - 0020620								
0670	Ethics Investigator	20	1.0	73,592	1.0	75,002	1.0	75,002
0077	Human Rights Investigator I	18	1.0	48,403	1.0	49,408	1.0	49,408
4796	Ethics Investigator I	18				1		1
9002	Ethics Investigator I	18						
			2.0	\$121,995	2.0	\$124,411	2.0	\$124,411
04 Women's Issues - 0021891								
0293	Administrative Analyst III	21	1.0	63,999	1.0	64,000	1.0	64,000
			1.0	\$63,999	1.0	\$64,000	1.0	\$64,000
Total Salaries and Positions			10.7	\$659,581	11.0	\$729,836	11.0	\$729,836
Turnover Adjustment						(10,948)		(10,948)
Operating Funds Total			10.7	\$659,581	11.0	\$718,888	11.0	\$718,888

PERSONAL SERVICES - SUMMARY OF POSITIONS BY GRADE
DEPARTMENT 002 - DEPARTMENT OF HUMAN RIGHTS, ETHICS, WOMEN'S ISSUES

Grade	2009 Current		Department Request		President's Recommendation	
	FTE Pos.	Salaries	FTE Pos.	Salaries	FTE Pos.	Salaries
24	1.0	110,355	1.0	110,355	1.0	110,355
23	0.5			1		1
22	0.2		1.0	63,682	1.0	63,682
21	1.0	63,999	1.0	64,000	1.0	64,000
20	3.0	228,096	3.0	231,088	3.0	231,088
18	4.0	217,085	3.0	161,240	3.0	161,240
16			1.0	59,091	1.0	59,091
14					1.0	40,379
13	1.0	40,046	1.0	40,379		
Total Salaries and Positions	10.7	\$659,581	11.0	\$729,836	11.0	\$729,836
Turnover Adjustment				(10,948)		(10,948)
Operating Funds Total	10.7	\$659,581	11.0	\$718,888	11.0	\$718,888

DEPARTMENT OVERVIEW
003 FILM COMMISSION OFFICE

Department Mission

Eliminating the bureaucracy filmmakers navigate when obtaining permits to shoot ads, movies and television shows in the forest preserves and unincorporated parts of the county.

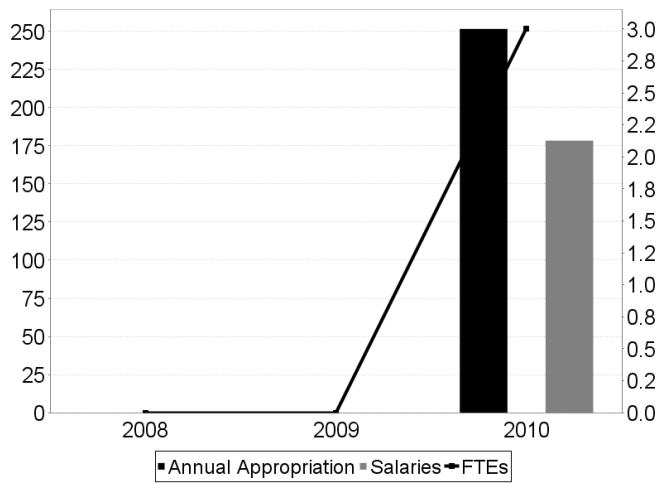
Goals and Objectives

- To cut out some of the red tape which can be extremely costly to production companies

Summary of Operations

In addition to the 69,000 acres of forest preserve and unincorporated areas, Cook County's film office will handle film-related permitting for the 128 municipalities under the county umbrella.

Appropriations (\$ thousands)			
Fund Category	2008 Adopted	2009 Adopted	2010 Recommended
General	0	0	251.6
Total	0	0	251.6
	Adopted	Adopted	Recommended
FTE Positions	0	0	3.0



DISTRIBUTION BY APPROPRIATION CLASSIFICATION
DEPARTMENT 003 - FILM COMMISSION OFFICE

Account	2009 Expend. Year-to-date	2009 Adjusted Appropriation	Department Request	President's Recommendation	Difference
Personal Services					
110/501010	Salaries and Wages of Regular Employees		178,361	178,361	178,361
190/501970	Transportation and Other Travel Expenses for Employees		3,000	3,000	3,000
Personal Services Total			181,361	181,361	181,361
Contractual Services					
225/520260	Postage		1,000	1,000	1,000
240/520490	Printing and Publishing		5,000	5,000	5,000
260/520830	Professional and Managerial Services		60,000	60,000	60,000
Contractual Services Total			66,000	66,000	66,000
Supplies and Materials					
350/530600	Office Supplies		1,500	1,500	1,500
353/530640	Books, Periodicals, Publications, Archives and Data Services		750	750	750
388/531650	Computer Operation Supplies		500	500	500
Supplies and Materials Total			2,750	2,750	2,750
Operations and Maintenance					
441/540170	Maintenance and Repair of Data Processing Equipment and Software		500	500	500
Operations and Maintenance Total			500	500	500
Rental and Leasing					
630/550010	Rental of Office Equipment		1,000	1,000	1,000
Rental and Leasing Total			1,000	1,000	1,000
Operating Funds Total			251,611	251,611	251,611

PERSONAL SERVICES - SUMMARY OF POSITIONS BY BUSINESS UNIT AND JOB CODE
DEPARTMENT 003 - FILM COMMISSION OFFICE

Job Code	Title	Grade	2009 Current		Department Request		President's Recommendation	
			FTE Pos.	Salaries	FTE Pos.	Salaries	FTE Pos.	Salaries
00 Administrative Support								
01 Film Commission - Administration - 0030301								
0109	Executive Director	24			1.0	100,000	1.0	100,000
0048	Administrative Assistant III	16			1.0	42,009	1.0	42,009
4836	Admin Assistant II	15			1.0	36,352	1.0	36,352
					3.0	\$178,361	3.0	\$178,361
Total Salaries and Positions					3.0	\$178,361	3.0	\$178,361

PERSONAL SERVICES - SUMMARY OF POSITIONS BY GRADE
 DEPARTMENT 003 - FILM COMMISSION OFFICE

Grade	2009 Current		Department Request		President's Recommendation	
	FTE Pos.	Salaries	FTE Pos.	Salaries	FTE Pos.	Salaries
24			1.0	100,000	1.0	100,000
16			1.0	42,009	1.0	42,009
15			1.0	36,352	1.0	36,352
Total Salaries and Positions			3.0	\$178,361	3.0	\$178,361

DEPARTMENT OVERVIEW

565 DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Department Mission

The Cook County Department of Homeland Security and Emergency Management (DHSEM) is responsible for providing a County-wide emergency management system that will integrate all available first responders and their respective departments and resources, key elected and appointed officials and the private sector into a cohesive disaster management team. Under the direction of the President of the Cook County Board of Commissioners, the Cook County Department of Homeland Security and Emergency Management is responsible for the planning and preparedness necessary to coordinate the elements of an effective emergency management program.

Goals and Objectives

- Cook County will continue as the central distribution point in Cook County for the Multi-County Severe Weather Notification System. Cook County DHSEM will continue to work with local units of government to develop emergency operations plans and to conduct disaster exercises. Cook County will continue to participate in the planning and execution of those exercises to ensure a coordinated inter-agency response to any area disaster. All exercises will be conducted according to current HSEEP standards, in order to maintain NIMS compliance.
- Cook County DHSEM will continue to ensure county compliance with DHS-mandated National Incident Management System (NIMS) requirements. Cook County EMA will also continue to assist local governments to meet NIMS requirements.
- Cook County DHSEM will continue to participate as a member of the Illinois Terrorism Task Force and the Urban Area Securities Initiative (UASI).
- Work with critical Cook County bureaus and departments along with local jurisdictions to develop and promote a regional command system that complies with NIMS/ICS structure for the entire suburban Cook County area that reflects an All-Hazard approach to Incident Command.
- Define, recruit, train and develop a Cook County Incident Management Team (IMT).
- Cook County DHSEM will work through the regional municipal conferences to promote comprehensive emergency planning and the continued growth of mutual aid agreements.
- Continue working with Cook County Capitol Planning department to establish a higher capacity Emergency Operations Center (25-30 seats), and to have it more strategically located within the county.
- Improve on all current Homeland Security and Emergency Management data collection and maintenance systems and all Homeland Security and Severe Weather alert and warning dissemination systems and methods.

Summary of Operations

The formation of emergency management goes back to 1950 with the passing of the Federal Civil Defense Act. In the early 1970s the national civil defense program was broadened to consider peacetime as well as attack related hazards. To fill the need for a comprehensive national policy that would consolidate the federal responsibilities for emergency management, the Federal Emergency Management Agency was created in 1979. With the formation of FEMA, all phases of emergency management are now addressed in somewhat coordinated fashion from the federal level. At the state level, Illinois has created the Illinois Emergency Management Agency as the lead state agency to coordinate preparedness and response on

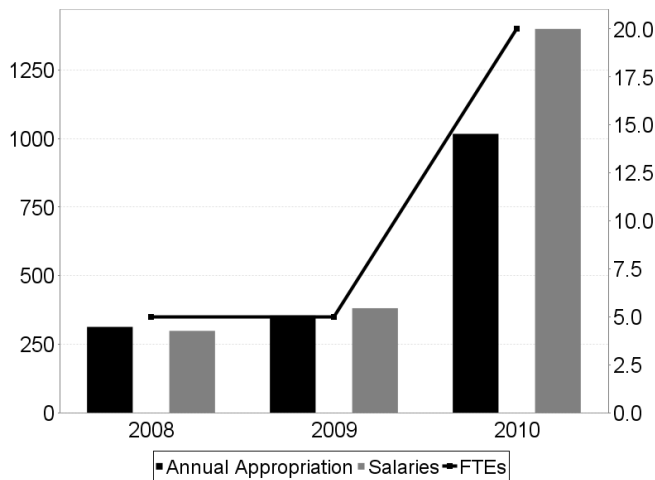
behalf of the Governor. At the county level, on July 7, 1980, Cook County created the Cook County Emergency Services and Disaster Agency. During the period of July, 1980, through May, 2007, the Agency was under the operational authority of the Cook County Sheriff. In June, 2007, the President transferred the Cook County Emergency Management Agency to a position that reports directly to the Office of the President of the Cook County Board of Commissioners. The events of September 11, 2001 brought new challenges to the Emergency Management system. For the first time terrorists struck within the borders of the United States and the threat of subsequent attacks using weapons of mass destruction is a real and present danger to every American. The ability to combat this new threat is a fundamental duty of government and will require increased coordination, cooperation, and integration to successfully accomplish this new mission. A working knowledge of this system is required for emergency managers, law enforcement and fire service, and EMS professionals who may be tasked to prepare for or to respond to these types of disasters. The need for information sharing is a growing concern for many agencies in both the homeland security and in the emergency management field. As communities struggle to prepare for and respond to major incidents, information sharing between agencies is vital. Law Enforcement, Emergency Management, Fire, EMS, Public Works and Public Health are also charged with preparing for and responding to major incidents require this same level of information exchange as well. On September 16, 2009 the Cook County Emergency Management Ordinance was again amended and approved by the Cook County Board of Commissioners. This ordinance amendment effectively changed the name of our department which reflects the additional mission of working on Homeland Security related issues which this same department has been effectively performing since those events on September 11, 2001. This name change is more applicable since it re-enforces and confirms the department's role of assisting the U.S. Department of Homeland Security through efforts with the Urban Area Securities Initiative (UASI), and continued work and association with the Illinois Terrorism Task Force (ITTF).

This ordinance change by Cook County government and the County Board President, combined with a concerted county effort to improve on our current emergency management and preparedness capabilities, along with future county plans to "build-out" and equip a much needed state of the art Cook County Emergency Operations Center (EOC) within the next two years. Exemplify the commitment and strides that Cook County government is making towards improving public safety throughout the county.

Fund Category	Appropriations (\$ thousands)		
	2008 Adopted	2009 Adopted	2010 Recommended
General	312.8	354.1	1,016.6
Total	312.8	354.1	1,016.6
	Adopted	Adopted	Recommended
FTE Positions	5.0	5.0	20.0

DEPARTMENT OVERVIEW

565 DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT



existing database of known Cook County Critical Facilities. This update will seek to assess and prioritize the Threat Vulnerabilities at each known facility.

- **Response & Recovery:** Cook County is not currently involved in any disaster response or recovery operations, however, as in the past, we will coordinate the response & recovery needs of any jurisdiction within Cook County as needed.
- Cook County DHSEM is currently in the process of restructuring our operations, upgrading our EOC, radio communications & data storage/retrieval capabilities. Due to this restructuring, Cook County DHSEM will play a much more active role in the response role in local emergencies. We will be working much more closely with the IEMA Region 4 Coordinator.

Major Accomplishments

- Co-hosted through UASI Training and Exercise Committee ICS 100, ICS 200, ICS 300, ICS 400 training classes and L449 ICS 300/400 Train-The-Trainer classes held in Cook County.
- Participated with CCDPH and Cook County First Responder Task Force for response to the initial H1N1 in spring of 2009.
- Coordinated with CCDPH, CCSPD and CC Highway, in the activation of the CCDPH SNS Plan to accept the receipt of SNS medication from State of Illinois and delivery of medication to Cook County Oak Forest Hospital in response to the H1N1 outbreak.
- Conducted a joint Cook County / Chicago and FEMA Capability Awareness Seminar that tested our County's ability to respond to a major tornado that impacted Chicago and 7 suburban Cook County jurisdictions.
- Participated in the Cook County Sheriff's Office response to the criminal investigation at the Burr Oak Cemetery in Alsip. Established a Unified Command system that coordinated the assets both from Cook County and other outside agencies that were required to mitigate the incident in support of the law enforcement operation.

Key Initiatives

- **Preparedness:** Cook County DHSEM will continue to work with local units of government to develop emergency operations plans and to conduct disaster exercises. Cook County will continue to participate in the planning and execution of those exercises to ensure a coordinated inter-agency response to any area disaster.
- **Mitigation:** Cook County DHSEM together with the Cook County Department of Planning & Development, the Cook County Forest Preserve District and the Cook County Highway Department along with local jurisdictions will support the formation of multiple All-Hazard Mitigation Planning Committees. These committee's primary goals will be to develop a regional all-hazard mitigation plans for the three primary regions (North Region, Central Region and South Region) of suburban Cook County.
- Cook County DHSEM along with the Cook County Sheriff's Office, the US Department of Homeland Security (DHS) and the UASI Threat and Vulnerability committee will work with local jurisdictions to continue to update and clarify our

DISTRIBUTION BY APPROPRIATION CLASSIFICATION

DEPARTMENT 565 - DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Account	2009 Expend. Year-to-date	2009 Adjusted Appropriation	Department Request	President's Recommendation	Difference
Personal Services					
110/501010 Salaries and Wages of Regular Employees	242,006	380,938	1,399,263	1,399,263	1,018,325
120/501210 Overtime Compensation	3,600				
170/501510 Mandatory Medicare Costs	3,588	5,091	20,299	20,299	15,208
172/501540 Workers' Compensation			20,989	20,989	20,989
175/501590 Life Insurance Program	575	1,279	5,070	5,070	3,791
176/501610 Health Insurance	37,601	38,063	110,708	110,708	72,645
177/501640 Dental Insurance Plan	1,083	2,335	6,834	6,834	4,499
179/501690 Vision Care Insurance	699	1,294	2,340	2,340	1,046
185/501810 Professional and Technical Membership Fees	270	1,250	2,500	2,500	1,250
186/501860 Training Programs for Staff Personnel	2,497	2,500	5,000	5,000	2,500
190/501970 Transportation and Other Travel Expenses for Employees	847	11,000	20,000	20,000	9,000
Personal Services Total	292,766	443,750	1,593,003	1,593,003	1,149,253
Contractual Services					
220/520150 Communication Services	8,889	14,000	15,000	15,000	1,000
225/520260 Postage		1,500	1,500	1,500	
228/520280 Delivery Services	12	500	500	500	
240/520490 Printing and Publishing	708	12,000	15,000	15,000	3,000
Contractual Services Total	9,609	28,000	32,000	32,000	4,000
Supplies and Materials					
350/530600 Office Supplies	2,880	10,000	12,000	12,000	2,000
353/530640 Books, Periodicals, Publications, Archives and Data Services	108	700	700	700	
388/531650 Computer Operation Supplies	38	7,000	7,000	7,000	
Supplies and Materials Total	3,026	17,700	19,700	19,700	2,000
Operations and Maintenance					
440/540130 Maintenance and Repair of Office Equipment		2,200	2,500	2,500	300
444/540250 Maintenance and Repair of Automotive Equipment	1,969	5,000	20,000	20,000	15,000
445/540290 Operation of Automotive Equipment	3,798	11,000	15,000	15,000	4,000
Operations and Maintenance Total	5,767	18,200	37,500	37,500	19,300
Capital Equipment and Improvements					
530/560510 Office Furnishings and Equipment		3,500	30,000	30,000	26,500
549/560610 Vehicle Purchase	51,999	52,000	90,000	90,000	38,000
550/560620 Automotive Equipment	28,237		24,000	24,000	24,000
570/560440 Telecommunications Equipment		11,187			(11,187)
579/560450 Computer Equipment		21,000	72,250	72,250	51,250
Capital Equipment and Improvements Total	80,236	87,687	216,250	216,250	128,563
Rental and Leasing					
630/550018 County Wide Canon Photocopier Lease			745	745	745
Rental and Leasing Total			745	745	745
Contingency and Special Purposes					
819/580420 Appropriation Transfer for Corporate Fund/Reimbursement to Corporate Fund	(80,058)	(241,207)	(882,559)	(882,559)	(641,352)
Contingency and Special Purposes Total	(80,058)	(241,207)	(882,559)	(882,559)	(641,352)
Operating Funds Total	311,346	354,130	1,016,639	1,016,639	662,509

PERSONAL SERVICES - SUMMARY OF POSITIONS BY BUSINESS UNIT AND JOB CODE
DEPARTMENT 565 - DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Job Code	Title	Grade	2009 Current		Department Request		President's Recommendation	
			FTE Pos.	Salaries	FTE Pos.	Salaries	FTE Pos.	Salaries
02 Supervisory Account								
01 Administration - 5650201								
4714	Director of Emergency Management Agency	24	1.0	160,000	1.0	161,986	1.0	161,986
5221	Special Counsel	24			1.0	114,001	1.0	114,001
0112	Director of Financial Control III	23			1.0	90,291	1.0	90,291
0850	Public Information Director	23			1.0	104,342	1.0	104,342
4716	Training Program Manager	23			1.0	70,013	1.0	70,013
4811	Deputy Director of Emergency Management Agency	23	1.0	80,107	1.0	104,847	1.0	104,847
4812	Training and Exercise Manager	23	1.0	75,828	1.0	86,773	1.0	86,773
5174	Manager of Systems and Operations	23			1.0	88,507	1.0	88,507
5236	Assistant to the Director	23			1.0	78,523	1.0	78,523
4813	Planning & Preparedness Manager	22	1.0	66,938	1.0	75,562	1.0	75,562
4185	Grant Manager	21			1.0	75,078	1.0	75,078
0048	Administrative Assistant III	16	1.0	54,288	1.0	58,295	1.0	58,295
0047	Administrative Assistant II	14			1.0	32,968	1.0	32,968
4717	Emergency Management Assistance Resource & Preparation Manager	14			4.0	183,284	4.0	183,284
0910	Clerk	09			3.0	74,793	3.0	74,793
			5.0	\$437,161	20.0	\$1,399,263	20.0	\$1,399,263
Total Salaries and Positions			5.0	\$437,161	20.0	\$1,399,263	20.0	\$1,399,263

PERSONAL SERVICES - SUMMARY OF POSITIONS BY GRADE

DEPARTMENT 565 - DEPARTMENT OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT

Grade	2009 Current		Department Request		President's Recommendation	
	FTE Pos.	Salaries	FTE Pos.	Salaries	FTE Pos.	Salaries
24	1.0	160,000	2.0	275,987	2.0	275,987
23	2.0	155,935	7.0	623,296	7.0	623,296
22	1.0	66,938	1.0	75,562	1.0	75,562
21			1.0	75,078	1.0	75,078
16	1.0	54,288	1.0	58,295	1.0	58,295
14			5.0	216,252	5.0	216,252
09			3.0	74,793	3.0	74,793
Total Salaries and Positions	5.0	\$437,161	20.0	\$1,399,263	20.0	\$1,399,263

