

Appeal of a Final Order by an Administrative Law Judge

Information Sheet

PURSUANT TO STATE LAW, a final order of a County Administrative Law Judge may be appealed by filing a complaint for administrative review in the Circuit Court of Cook County within 35 calendar days on the 6th floor of the Daley Center.

The format, procedures and filing costs associated with filing an action of administrative review in the Circuit Court of Cook County are set by State law.

- The Court will not conduct a new hearing in your case. You will not be allowed to bring in any new information, such as photographs
- The Court reviews the decision of the Administrative Law Judge based on the record of the case.
- The Court will not be able to hear your appeal unless you file it with the Clerk's Office within thirty-five (35) calendar days of the date you were served with the hearing decision.
- You must include a copy of the final decision with your appeal.

The Clerk's office will tell you the applicable filing fees for your case.

CLERK OF THE CIRCUIT COURT OF COOK COUNTY

Richard J. Daley Center
50 West Washington Street, Room 602
Chicago, IL 60602
312-603-5116 or 312-603-5122