



DEMOLITION PERMIT REQUIREMENTS

1. Complete application in its entirety **where applicable**. Be sure to sign your name in the upper right-hand corner, include your real estate property tax index number and property's legal description.
2. For demolition of residential accessory building that is less than 625 square feet, a copy of the homeowner's liability and personal injury insurance policy in the amount of \$250,000 with Cook County as the Certificate Holder **must be submitted** before approval of the application.
3. Residential structures above 625 square feet and all properties zoned commercial or industrial **must** have a registered demolition contractor. The contractor must submit a letter of intent with a Cook County Registration Number.
4. Three current (not more than five years old) Plat of Survey of subject property must be submitted.
5. Site Plan or Plat of Survey must indicate if the property is served by Public Sewer and Water or Well and Septic.
 - If sewer and water**, you must submit a letter of intent from a registered plumbing and/or sewer contractor or letter from municipality doing the disconnects.
 - If septic and well**, you must indicate if the well is to be plugged or capped.
 - a. If capped (temporary), you must submit a letter of intent from a registered contractor as well as a letter of approval from the Cook County Department of Public Health approving the capping.
 - b. If plugging, you must submit a letter of intent from a registered well contractor.

If you have any questions, please call our Plumbing Department at 312-603-0514.

6. A notarized affidavit must be submitted from the property owner or electrical contractor stating that all electric has been safely disconnected and no hazardous condition exists.
7. **All demolition permits will require a permit or waiver of permit from Cook County Environmental Control Department, 312-603-8200.**
8. Industrial or commercial zoned properties will also require a permit or waiver of permit from Illinois Environmental Protection Agency.
9. Remit a minimum deposit of 1/10 of 1% of the estimated cost of work or \$25 (whichever is greater) made payable to Cook County Collector. The permit deposit is not refundable.